

BOARD OF PUBLIC WORKS – CITY OF AUBURN NE
SCHEDULE OF UTILITY FEES

*Normal Business Hours:	Monday – Friday 8:00 A.M.- 5:00 P.M., excluding Holidays.
*After Hours:	Monday – Friday 5:00 P.M.- 8:00 A.M., all weekends & Holidays.

CONNECTION FEES

All New Services / Accounts - locations where meter(s) needs to be installed or read.

Electric & Water:

*Normal Business Hours \$40.00

*After Hours \$75.00

One Service - Electric or Water:

*Normal Business Hours \$30.00

*After Hours \$50.00

CONNECTION FEES DUE TO DISCONNECTION FOR NONPAYMENT

INSIDE AUBURN CITY LIMITS

Electric & Water:

*Normal Business Hours \$65.00

*After Hours \$85.00

One Service – Electric or Water:

*Normal Business Hours \$40.00

*After Hours \$60.00

Collection Fee (no shut-off)

*Normal Business Hours \$40.00

(There are no after hours collections.)

OUTSIDE AUBURN CITY LIMITS

Electric & Water:

*Normal Business Hours \$75.00

*After Hours \$95.00

One Service – Electric or Water:

*Normal Business Hours \$50.00

*After Hours \$70.00

Collection Fee (no shut-off)

*Normal Business Hours \$50.00

(There are no after hours collections.)

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LANDLORD CONNECTIONS FEE

This connection fee is only at a location where the Landlord has previously signed a Landlord Agreement with the Utility. The rate only applies on accounts where the tenant has moved out and the service has not been disconnected.

Electric & Water:

*Normal Business Hours	\$20.00
*After Hours	\$40.00

One Service – Electric or Water:

*Normal Business Hours	\$15.00
*After Hours	\$30.00

DEPOSIT FEE

Electric, Water/Wastewater:	\$200.00
Electric Only	\$150.00
Water/Wastewater Only	\$50.00

CREDIT/DEBIT CARD USAGE FEE

Customers who use a debit or credit card for payments, when that service is offered, shall pay the percentage charged by the credit/debit card vendor to the utility for providing this service.

OVER DUE BILL LATE PAYMENT PENALTY

Will be subject to a penalty of 6% on the unpaid balance.

UNDERGROUND ELECTRIC SERVICE FEE

Residential Customers

New Home

Non Total Electric

Customer pays all costs incurred to install URD above the BPW's average residential annual billing amount, plus any conduit required per Section 5.2.5 of the Service Manual.

Total Electric

Free URD.

Existing Home

Non Total Electric

Customer pays all costs incurred to install URD above their previous year annual billing amount*, plus any conduit required per Section 5.2.5 of the Service Manual.

Total Electric

Customer pays for cost incurred to install URD above their previous year annual billing amount*, plus any conduit required per Section 5.2.5 of the Service Manual.

Converting to Total Electric

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Customer pays for cost incurred to install URD above 2.5 times their pervious year annual billing amount*, plus any conduit required per Section 5.2.5 of the Service Manual.

UNDERGROUND ELECTRIC SERVICE FEE (CONTINUED)

*Annual Billing Amount: If there is not 12 months occupied usage to calculate this on, use the most current year’s Audit and calculate as follows-average kwh per customer x cents per kwh sold.

General Service

New Building

Customer pays for cost incurred to install URD above 2.5 times their estimated annual billing amount, plus any conduit required per Section 5.2.5 of the Service Manual.

Existing Service

Customer pays for cost incurred to install URD above 2.5 times their annual billing amount, plus any conduit required per Section 5.2.5 of the Service Manual.

Low Use Service (water pumps, cribs, feed lots, garages, shops, etc)

Customer pays full cost incurred to install URD service.

Industrial

Customer pays for all costs incurred to install URD service.

OVERHEAD SERVICES FEES (Where Permitted)

Residential Customers

New Home

Overhead services are not permitted unless determined by utility that underground installation is technically or economically undesirable.

Existing Home

Overhead services are not permitted. Existing over head service shall be replaced with URD unless determined by utility that underground installation is technically or economically undesirable.

General Service

New Building

Overhead services are not permitted unless determined by utility that underground installation is technically or economically undesirable then customer pays for cost incurred to install above 2.5 times their estimated annual billing amount.

Existing Service

Overhead services are not permitted. Existing over head service shall be replaced with URD unless determined by utility that underground installation is technically or economically undesirable then customer pays for cost incurred to install above 2.5 times their annual billing amount.

Low Use Service (water pumps, cribs, feed lots, garages, shops, etc)

Customer pays full cost incurred to install overhead service.

Industrial

Customer pays for all costs incurred to install service.

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YARD/AREA LIGHT

Special Trip: Charge Equipment & Labor at stated rates plus material at 50% markup.
BPW Scheduled Trip: Equipment & Labor - flat fee of \$50.00 plus material at 50% markup.

WATER SERVICE TAP FEE

- Any new water service line one inch or less: \$465.00
- Any new water service line one inch or larger: Actual cost incurred by the Board to install.

Customers who request a larger or replacement service line will pay actual cost incurred by the Board to install.

Water service taps larger than 2 inch will be done by a contractor approved by the Board. Customer to pay actual cost incurred by the Board.

Any water service taps outside city limits or to serve customers outside the city limits will be actual cost incurred by the Board to install.

WATER FEE FOR CONTROLLED BURN

Flat fee \$100.00

This amount must be paid before the burning permit will be issued by the City.
(For all property owners, who request a burning permit to have the Fire Department perform a controlled burn to help in the removal of property from a lot or land where the water used during this controlled burn comes from the water supply under the direction of the Board of Public Works.)

BACKFLOW DEVICE ADMINISTRATION COST

Per each backflow device installed at an account \$12.00/year

TESTING BACKFLOW PREVENTORS

Per each backflow device tested by BPW \$85.00

WATER FEE FOR HOOKING UP TO FIRE HYDRANT - TEMPORARY

Company/person requesting service shall pay meter deposit	\$500.00 (refundable)
Meter setup/connection fee	\$125.00 (non-refundable)
Service Charge (same as 2" meter)	Current Rates
Administrative Charge	Current Rates

Form must be completed and signed.

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SEWER CONNECTION FEE

All new connections, as determined by BPW policy \$300.00

SEWER DYE TEST FEE

\$85.00

(To be paid prior to performing the dye test.)

1. BPW has sanitary sewer connection record for a property: dye test shall be performed at the expense of the requester.
2. BPW does not have a record of a sanitary sewer connection for a property, and:
 - Dye test is requested within sixty days of the recipient's initial billing date, the dye test shall be performed at the expense of the BPW;
 - Dye test is requested after said sixty-day period, the dye test shall be performed at the expense of the requester.
3. For the purpose of offering property for sale: dye test shall be performed at the expense of the requestor.
4. More than one dye test is requested by a single requestor for two or more residential units that are located on a single property or that are on properties that are immediately adjacent to each other, and when all of the residential units or properties are tributary to the same reach of public sanitary sewer, the additional cost for each additional dye test shall be \$20.00.

SEWER TANK DUMPING FEE

\$40.00

The Minimum Fee shall be \$40.00 plus the current sewer use fee per 1,000 gallons (to be determined by size of tank being dumped). (Clarified 4/17/2007)

EXTENSIONS POLICY

Electrical:

Service extensions that require an aid-in-construction cost will be based on the following revenue justification formula:

$$\begin{array}{r} \text{Number of} \\ \text{Years On Pay} \\ \text{Back} \end{array} \times (\text{Yearly Revenue} - \text{Wholesale Power Cost to serve Load}) = \begin{array}{r} \text{Upgrade} \\ \text{/Extension} \\ \text{Credit} \end{array}$$

$$\begin{array}{r} \text{Upgrade} \\ \text{/Extension} \\ \text{Credit} \end{array} - \begin{array}{r} \text{Upgrade /} \\ \text{Extension Cost} \end{array} = \text{Customer Cost}$$

Water / Wastewater: All extensions will be the sole cost of the customer who is requesting the extension.

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MATERIAL SOLD ON CUSTOMER CHARGES

All material sold to any customer shall be at a markup of: **50%** of BPW Avg. Inventory Cost
 (This includes contractors, electricians, plumbers, BPW personnel unless purchase is for employee’s job required equipment, etc.)

Private lighting packages will be charged for material, markup, labor & equipment.
 Maintenance on private lighting, owned by customer, will be charged at prevailing rates if a special trip is made. Scheduled maintenance will be charged at material with markup plus a set fee of \$50.00 for labor/equipment.

SHARED TRENCH

When phone line and cable line are installed along with electrical line, the minimum charge shall be the minimum trenching charge plus the minimum labor charge up to 80’, each foot above that shall be billed at \$0.75/ft.

Charges for equipment and labor shall be time incurred to perform the work and travel time.
 (Travel time is determined by the schedule – if more than one job is scheduled, travel time will be based on one way; however, if only one job is performed and personnel return to BPW then travel time will from the time left to the time checked back in to BPW.)

HOURLY LABOR RATE PER EMPLOYEE – ONE HOUR MINIMUM

Electric / Water / Wastewater

*Normal Business Hours	\$30.00
*After Hours	\$45.00

EQUIPMENT HOURLY RATE CHARGE – ONE HOUR MINIMUM

Electric	Cost/Hour
Bucket Truck	\$60.00
Digger Derrick	\$80.00
Larger Trencher/Hoe	\$40.00
Small Trencher	\$30.00
Service Truck	\$30.00
Water – Wastewater	
Service Van	\$30.00
Backhoe	\$45.00
Jeter/ Flusher	\$40.00
Sludge Truck	\$75.00
Service Truck	\$30.00
Other Equipment	
Air Compressor	\$25.00
Dump Truck	\$40.00
Air Mole	\$30.00
Jack Hammer	\$20.00

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Trencher Trailer	\$50.00 per use
Chain Saw	\$20.00
Gas Generator	\$10.00

Equipment Hourly Rates do not include Labor Charges. When billing, Labor Charges shall be added to Equipment Hourly Rates.

Landlord Utility Agreement

Property Location: _____ Date: _____

Owner: _____

Owner's Address: _____

Owner's Phone: _____

As the owner of the above property, I request that the Board of Public Works perform the following whenever the tenant, at the above location, requests service to be disconnected:

___ Transfer utilities service to me. At which time, I will be billed the Landlord Connection Fee. The utility will notify landlord of such action when the tenant requests the disconnection.

___ That all utilities be disconnected and notify me of such action.

Utility will use the above information to notify landlord; therefore it is the responsibility of the Landlord to update this information with any changes that may occur. If the information is incorrect and Utility is not able to reach the Landlord, the above request may be made without notification.

I, as the property owner of the above address, have read and fully understand this *Landlord Utility Agreement* that I have signed.

Landowner: _____ Date: _____

Utility: _____ Date: _____

Location Account Number: _____