

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD FEBRUARY 14, 2005

THE BOARD OF PUBLIC WORKS OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on the 14th day of February 2005 at the regular meeting place of the Board at the hour of 12:00 Noon. Said meeting being held in open session as required by Chapter 84, Article 14 of Nebraska Statutes.

Chairman Layson called the meeting to order and requested roll call: members present - Glenn, Grant, Layson, Lynch; absent - Humphrey. Member Humphrey arrived at 12:05 P.M.

Chairman Layson noted all Board Members have received a copy of the Agenda for this meeting and asked for any objections or exceptions to the General Consent Items listed under Agenda Item #2.

There being no objections or exceptions, motion was moved by Member Grant, seconded by Member Glenn, the Board approve the General Consent Items listed below:

Agenda Item #2

- a) Approve the previous meeting's minutes and dispense with reading of same,
- b) Approve monthly compensation of Officers, management and employees as previously fixed by the Board,
- c) Approve Free Service Report as follows: BPW has furnished utilities, materials and labor equal to \$5,577.70 to the City free of charge and paid in lieu of tax payments of \$11,397.02 to the City for the month of January 2005,
- d) Approve, ratify and allow the following checks written/transfers during the month:

Electric, Water & Wastewater Departments:

Internal Revenue - fwh & fica (efpts)	22,364.28
Department of Revenue - swl (efpts)	3,087.85
Petty Cash: Meals-linecrew/meter reader; Utilities Section Conf. expense (Dietz/Filbrandt); service award; noon meeting with Auditor, address corrects/postage; cash over/short	408.12
BC-BS - health insurance	23,146.14
Fort Dearborn Insurance - premium	916.24
Jefferson Pilot Financial - disability premium	947.64
Ameritas - pension (efpts)	11,312.35
Payroll - transfer	63,783.89
Customer Deposits #1 - refund or apply	1,100.79

approve and pay the following claims:

Action Technology	\$400.00
Auburn Chamber of Commerce	840.00
Auburn Fire Department	53.26

Auburn Newspapers	550.75
Auburn Postmaster	1,161.00
BPW	3,995.12
Bulldog Auto	20.22
Cleaners, The	178.93
Concrete Industries	137.23
Eggers Bros.	117.30
Family Health Center	190.00
Farmers Co-op	1,368.02
Lynch Hardware	235.02
Mellage Truck/Tractor	2,787.76
OK Tires	14.71
Orscheln	232.36
Pamida	57.45
Sack Lumber	82.48
Shell Fleet Plus	166.74
Sunmart	79.24
Tri State Office	598.72
Advanced Control System	1,305.80
Alltel Cellular	78.21
Alltel	933.66
Alltel LD	49.37
American Recycling/Sanitation	50.00
Ballantine	161.58
Clean Harbors Environmental	3,121.73
Compressed Air Solutions	85.51
Crown Line Plastics	846.04
Data Technologies	264.00
Dutton Lainson	1,942.44
Electric Fixture/Supply	1,425.40
Factual Data-Midwest	55.95
Fed Ex	59.98
First Bank Card	36.99
First National Bank	10.00
General Fire & Safety	248.57
Grainger	316.40
Great Plains One Call	21.49
Hawkins Water Treatment	261.04
HHS-Lab	39.00
Husker Electric	325.89
JEO	3,632.00
Kelly Supply	25.85
Kriz-Davis	2,231.49
Lawson Products	633.43
League of Nebraska Municipalities	758.00
Lincoln Clutch/Brake	665.98
Lincoln Electric	3,008.69

McMaster Carr	490.03
Meadowbrook Insurance	500.00
Mid Con	224.77
Midstates Erectors	20,000.00
Midwest Labs	26.15
Municipal Supply - NE	110.05
Mutual of Omaha	319.80
National Waterworks	19,187.89
NPPD	1,680.38
PayFlex	69.30
T & R	1,710.00
TEKK	55.59
Utility Equipment	306.31
Vermeer Equipment - NE	3,830.56
Water Engineering	639.00
REBATES:	
Eric Bohling	990.00
James & Piper Loutzenhiser	165.20
Board of Public Works	599.80
Bryan & Andrea Mellage	20.25
Lori Lunzmann	93.12
Luetta Volker	50.00
PURCHASED POWER:	
NPPD	188,388.94
WAPA	20,513.27
OPPD	4,032.85
KBR	15.17
POWER PLANT:	
Aquila	60.60
Cornerstone	2,709.55
efpts: Department of Revenue	16,793.12

and transfer the following sums to the Electric Revenue account - \$284,112.59 from Electric Revenue GMM, \$27,772.76 from Water Revenue GMM and \$7,962.40 from WW. Revenue GMM (amounts include routine transfers to T&D); and

- e) Reinvest maturing CD W. FNB#20031 at the quoted rates for 12 months with the current depository.

Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

Motion was moved by Member Grant, seconded by Member Lynch, the Board approve the claims of Glenn’s Corner Market - \$29.22 & Humphrey Motor Electric - \$376.03. Roll call: those voting aye - Grant, Lynch, Layson; abstaining – Glenn, Humphrey. Chairman Layson declared the motion carried.

Sherry Heskett, City Clerk administered the principal's oath of office to Board Members for their individual Western Surety Company Official Bond (\$5,000 each) and Heskett and Denise Eggers (Deputy City Clerk) witnessed their signatures on the bonds. The Board had previously approved purchasing the bonds.

Accounting & Finance Manager (AF) Filbrandt informed the Board the 2004 Audit had been completed, but the final report had not been received from the Auditors. AF Filbrandt will deliver the audits to Board Members when they are received, which is anticipated to be within a week. Discussion and action on the Audit will be at the March Board Meeting as usual.

Agenda Item #10 was moved up on the Agenda to accommodate schedules. BPW finished Year 2004 with an average electric outage time of only 12.7 minutes per customer. Many BPW employees were responsible for the impressive record; however, the Line Technicians and their Department Manager were primarily responsible. Due to these factors and that the Line Technicians worked the entire Year 2004 without a reportable personal injury accident, motion was moved by Member Grant, seconded by Member Glenn, the Board, by Resolution No. 2005-01, officially congratulate these personnel. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried. The Line Technicians and their Department Manager Milo Leslie were present at the meeting to accept the congratulations.

The Board heard input from two personnel asking for reconsideration of their 2005 salary review. No action was taken as the matter will be reviewed by the Salary Review Committee and brought back to the full Board. General Manager (GM) Dietz reported there are 10 BPW employees signed up for the Wellness Program, which will begin this week. GM Dietz also reported on participation in the health insurance.

Concerning Sanitary Sewer, GM Dietz reviewed the 2004 Sanitary Sewer Study and the 2005 Highway 136 Sewer Extension Proposal (both completed by JEO) and NW Auburn Sanitary Sewer Extension with the Board.

- After thorough discussion, motion was moved by Member Grant, seconded by Member Glenn, the Board recommend the City pursue creating a Sewer Improvement District (SID) for the benefit of serving Q Street to S Street along Highway 136, which has an approximate cost of \$67,800. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.
- Motion was moved by Member Humphrey, seconded by Member Grant, contingent upon the City moving forward with the creation of the SID, the Board approve the JEO Agreement for Professional Services in the amount of \$12,149 to design the Highway 136 Sewer Extension, which will be part of the above project costs. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.
- Motion was moved by Member Grant, seconded by Member Humphrey, the Board pursue CDBG funding for the NW Auburn Sanitary Sewer Extension, as presented with the exception of the site which is outside City limits; further, that matching funds be supplied by the City of Auburn and BPW on a 50% ratio for each entity. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

LB 335 (a bill presently before the Legislature) would clarify industrial ground water permit requirements. Motion was moved by Member Humphrey, seconded by Member Grant, the Board authorize Chairman Layson to sign a letter asking Senator Heidemann to support LB 335. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

Board policy has prohibited smoking in the BPW Business Office for many years. Motion was moved by Member Grant, seconded by Member Glenn, the Board implement a policy to ban smoking in all BPW buildings effective April 1, 2005. Roll call: those voting aye - Glenn, Grant, Lynch, Layson; those voting nay - Humphrey. Chairman Layson declared the motion carried.

GM Dietz provided information on the following: Reports-Priority: a) Power Outage 1/15/05; b) Appeal Unemployment Claim; c) Mapping Project final billing; d) NPPD/BPW Contractor's Meeting; e) NPPD Capacity Purchase adjustment; f) OPPD rate revision; g) Power Plant Improvements; h) LARM claim denial appealed; Reports-General: a) Fire hydrants 14th & U Street Area; b) Record electric usage; c) Theft of Service; d) JEO Newsletter; e) Economic Development Award.

There being no further business to come before the Board, motion was moved by Member Lynch the Board adjourn to the next regular meeting of the Board to be held March 14, 2005 at the hour of 12:00 Noon, at the regular meeting place of the Board. Member Glenn seconded the motion. Roll call: those voting aye: Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the meeting adjourned. Agenda items will be posted.

Richard K. Layson, Chairman

ATTEST:

Jack W. Humphrey, Secretary

CERTIFICATE

I, Betty J. Filbrandt, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their February 14, 2005 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Betty J. Filbrandt, Notary Public in and for the State of Nebraska.

My Commission expires January 12, 2009.

RESOLUTION NO. 2005-01

WHEREAS, the Board of Public Works of the City of Auburn NE (BPW) finished Year 2004 with an average electric outage time of only 12.7 minutes per customer; and

WHEREAS, many BPW employees are responsible for this impressive outage record; however, the Line Technicians and their Department Manager are primarily responsible - through tree trimming, effective preventative maintenance, live line work, quick response to outages, and even removing ice from lines when necessary;

WHEREAS, the Line Technicians worked the entire year of 2004 without a reportable personal injury;

NOW THEREFORE BE IT RESOLVED, the Board of Public Works congratulates the Line Technicians and their Department Manager on a very successful year and urges them to continue their success in Year 2005 and beyond.

MOTION was moved by Member Grant, seconded by Member Glenn, the Board adopt this Resolution. Members voting aye: Glenn, Grant, Humphrey, Lynch, Layson; members voting nay: none.

WHEREBY Chairman Layson declared this Resolution No. 2005-01 duly adopted this 14th day of February 2005.

Richard K. Layson, Chairman

ATTEST:

Jack W. Humphrey, Secretary