

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD SEPTEMBER 12, 2005

THE BOARD OF PUBLIC WORKS OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on the 12th day of September 2005 at the regular meeting place of the Board at the hour of 12:00 Noon. Said meeting being held in open session as required by Chapter 84, Article 14 of Nebraska Statutes.

Chairman Layson called the meeting to order and requested roll call: members present - Glenn, Grant, Humphrey, Layson; absent - Lynch.

Chairman Layson noted all Board Members have received a copy of the Agenda for this meeting and asked for any objections or exceptions to the General Consent Items listed under Agenda Item #2. There being no objections or exceptions, motion was moved by Member Glenn, seconded by Member Humphrey, the Board approve the General Consent Items listed below:

Agenda Item #2

- a) Approve the previous meeting's minutes and dispense with reading of same,
- b) Approve monthly compensation of Officers, management and employees as previously fixed by the Board,
- c) Approve Free Service Report as follows: BPW has furnished utilities, materials and labor equal to \$3,570.89 to the City free of charge and paid in lieu of tax payments of \$10,758.89 to the City for the month of August 2005,
- d) Approve, ratify and allow the following checks written/transfers during the month:

Electric, Water & Wastewater Departments:

Internal Revenue - fwh & fica (efpts)	21,800.08
Department of Revenue - swl (efpts)	3,152.16
Alltel local/long distance	962.86
Petty Cash: Meals-linecrew/meter reader; postage & address corrects; Legislative Meeting mileage (Filbrandt); safety meeting; misc. supplies	144.65
BC-BS - health insurance	21,171.73
Fort Dearborn - life premium	916.24
Jefferson Pilot Financial - disability premium	947.64
Ameritas - pension (efpts)	11,418.81
Payroll - transfer	59,293.27
Customer Deposits #8 - refund or apply	1,878.26

approve and pay the following claims:

Action Technology	\$507.00
Auburn Newspapers	329.73
Auburn Postmaster	1,046.00
BPW	4,683.04

Cleaners, The	188.51
Dettmer Farm Service	168.00
Eggers Bros.	325.96
Farmers Co-op	2,701.79
Lynch Hardware	29.60
Mellage Truck/Tractor	9.62
OK Tires	12.50
Orscheln	224.27
Pamida	99.06
Sack Lumber	1,290.25
Shell Fleet Plus	899.55
Sunmart	29.32
Tri State Office Products	1,028.71
Winegardner's	11.53
Advanced Control Systems	45.00
Affiliated Credit Services	95.12
Alltel	511.23
Alltel	912.51
Alltel	72.65
Alltel Cellular	77.07
Altec Industries	241.52
AM Conservation Group	400.98
APPA	754.91
Aquila	209.92
Blackburn Manufacturing	157.45
Bryan Industries	162.00
D & D Communications	346.66
DLT Solutions	3,861.60
Dugan Business	172.47
Dutton Lainson	624.02
Electric Fixture/Supply	558.74
Factual Data-Midwest	52.22
First Bankcard	464.73
First National Bank	10.00
Grainger	8.50
Great Plains One Call	92.36
Hach	370.00
Hall's Safety Equipment	473.25
Hawkins Water Treatment	855.26
HHS-Lab	225.00

Husker Electric	1,359.67
Ikon	556.70
John Day Co.	219.69
Kelly Supply	263.69
Kriz-Davis	3,164.03
Lawson Products	531.38
Layne Christensen	2,788.81
Lincoln Electric Co.	889.60
Lincoln Journal Star	141.60
Mid-American Research Chem.	134.20
McMaster-Carr	386.48
Mid Con Systems	374.51
Midwest Labs	62.95
Municipal Supply-NE	1,342.00
National Waterworks	1,965.98
NPPD	21,136.57
Nebraska Rural Water Assoc.	200.00
Pay Flex	69.30
Raven Environmental Products	157.32
Revenue, Dept of	25.00
Serve	941.88
Scholz, Harold K. Co.	419.45
United Labs	264.37
Universal Revenue Services	10.00
Water Engineering	639.00
REBATES:	
Rick & Wendy Mason	65.00
Steve & Jelayne Clark	1,611.60
Auburn Bowling Center	1,517.00
Steve & Cindy Cole	942.12
Dick & Mary Ann Ely	342.56
Brad & Merri Johnson	40.00
PURCHASED POWER:	
NPPD (estimate)	270,000.00
WAPA	22,929.16
OPPD	3,994.16
KBR	15.17
POWER PLANT:	
Aquila	315.02
Cornerstone	17,481.84
efpts: Dept. of Revenue	20,604.36

and transfer the following sums to the Electric Revenue account - \$109,745.31 from Electric Revenue GMM plus the actual amount of NPPD when received, \$18,168.59 from Water Revenue GMM and \$8,226.92 from WW Revenue GMM (amounts include routine transfers to T&D); and

(e) Reinvest maturing CDs: E ASB#19030 at the quoted rate for 12 months with the current depository of funds.

Roll call: those voting aye - Glenn, Grant, Humphrey, Layson. Chairman Layson declared the motion carried.

Motion was moved by Member Grant seconded by Member Humphrey, the Board approve the claim of Glenn's Corner Market - \$249.04. Roll call: those voting aye - Grant, Humphrey, Layson; abstaining - Glenn. Chairman Layson declared the motion carried.

The Board discussed a Depository Pledge Agreement received from the Board's depository Carson National Bank and Wells Fargo Bank (custodian for safekeeping receipts). Motion was moved by Member Humphrey, seconded by Member Glenn, the Board approve said Agreement with the changes suggested by management in Item #3 and authorize Chairman Layson to sign same. Roll call: those voting aye - Glenn, Grant, Humphrey, Layson. Chairman Layson declared the motion carried.

Member Lynch arrived at the meeting at 12:13 p.m.

General Manager (GM) Dietz reviewed Addendum #1 as prepared for bidders for a new sludge truck. After thorough discussion, motion was moved by Member Grant, seconded by Member Glenn, the Board not approve the Addendum as submitted and, since the Addendum was mailed to bidders to be incorporated into their bids, reject all bids and management be instructed to return the unopened bids to the bidders. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried. Motion was moved by Member Humphrey, seconded by Member Grant, management be authorized to incorporate the changes specified by the Board into the specifications and re-advertise for bids to be opened at 1:00 p.m. at the next regular Board Meeting on October 10th, 2005. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

GM Dietz discussed the possibility of contracting for answering service and dispatching services and presented ANSWERING SERVICE AND DISPATCHING SERVICE AGREEMENT between Nemaha County and Board of Public Works. Said AGREEMENT states BPW shall pay a fee of \$1,000 (to be considered as payment of \$100/year for ten years) to the County after an order has been placed for the County's new telephone system. Motion was moved by Member Grant, seconded by Member Glenn, the Board approve said AGREEMENT and authorize the Chairman and Secretary to sign said AGREEMENT, contingent upon approval by the County Commissioners at their September 14, 2005 meeting. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

Management presented personnel issues relating to on-call pay and overtime pay for Power Plant employees with elimination of the weekend shift at the Plant. Motion was moved by Member Glenn, seconded by Member Humphrey, the Board approve the recommendations as stated, effective as soon as management has the details worked out. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

At 2:20 P.M., motion was moved by Member Grant, seconded by Member Humphrey, the Board go into executive session to discuss personnel issues with Jonathan Breuning, of Baird-Holm Law Firm, via conference call. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried. At 2:33 P.M., motion was moved by Member Grant, seconded by Member Humphrey, the Board exit executive session and reconvene in regular session. No action was taken.

GM Dietz presented estimated electric system and water improvement costs for an industrial prospect. After thorough discussion, no action was taken on the estimates but motion was moved by Member Glenn, seconded by Member Lynch, that management be authorized to continue negotiations on the Board's behalf and to design utility rates that would allow a capital outlay payback of no more than 15 years; further, to schedule a Special Board Meeting for September 26th at Noon to continue discussions. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

Accounting & Finance Manager Filbrandt reported on an American Public Power Association Customer Connections Conference to be held in Kansas City MO in October and asked for permission to send Susan Jones. Motion was moved by Member Grant, seconded by Member Humphrey, the Board approve the request. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

Plans and specifications prepared for the City of Auburn by JEO Consulting Group were received by BPW management late last week. After review, management drafted letters to the Mayor and Council indicating issues that need to be addressed for each project. Motion was moved by Member Humphrey, seconded by Member Glenn, the Board approve the letters (2005 Street Improvements Whitlow Avenue and 2005 Drainage Improvements-J to L Streets) and authorize Chairman Layson to sign the letters. Roll call: those voting aye - Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the motion carried.

Management announced the annual PUBLIC POWER OPEN HOUSE will be held October 5, 2005. Further details are posted on the website (www.auburnne.net). Barry Well Done awards were issued for participants in the Nemaha County Parade: Tricia Helms for being Barry The Bear and Tyler Collin, Paula Davis, Cody Helms, Adam Meyer, Sara Meyer, Taylor Rogers, Kolton Witte, and T.J. Wynn for walking and handing out candy.

GM Dietz provided information on the following: *Reports-Priority*: a) Bowling Center, b) Theft of Service, c) Environmental Trust Grant, d) WAPA letter; *Reports: General*: a) Auburn Development Committee, b) Power Factor Waiver Request to NPPD.

There being no further business to come before the Board, motion was moved by Member Glenn the Board adjourn to a Special Meeting of the Board to be held September 26, 2005 at the hour of 12:00 Noon, at the regular meeting place of the Board. Member Lynch seconded the motion. Roll call: those voting aye: Glenn, Grant, Humphrey, Lynch, Layson. Chairman Layson declared the meeting adjourned. Agenda items will be posted.

Richard K. Layson, Chairman

ATTEST:

Jack W. Humphrey, Secretary

CERTIFICATE

I, Betty J. Filbrandt, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their September 12, 2005 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Betty J. Filbrandt, Notary Public in and for the
State of Nebraska.

My Commission expires January 12, 2009.