

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD MAY 12, 2008

THE BOARD OF PUBLIC WORKS OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA (BPW), met in regular session on the 12th day of May 2008 at the regular meeting place of the Board at the hour of 12:00 Noon. Said meeting being held in open session as required by Chapter 84, Article 14 of Nebraska Statutes.

Vice-Chairman Glenn called the meeting to order and requested roll call: Members present - Glenn, Hahn, Humphrey, Schneider, Snyder; members absent - none.

Vice-Chairman Glenn announced this was an open meeting and information about open meetings was posted on the east wall of the Board Room.

Vice-Chairman Glenn noted all Board Members have received a copy of the Agenda for this meeting and asked for any objections or exceptions to the General Consent Items listed under Agenda Item #3. There being no objections or exceptions, motion was moved by Member Hahn, seconded by Member Schneider, the Board approve the General Consent Items listed below:

Agenda Item #3

- a) Approve the previous meeting's minutes and dispense with reading of same,
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board,
- c) Approve, ratify and allow the following checks written/transfers during the month:

Internal Revenue - fwh & fica (efpts)	\$21,845.78
Department of Revenue - swl (efpts)	2,681.67
Windstream - phone service	939.79
Petty Cash: miscellaneous expenses	239.34
BC-BS - health insurance	23,322.54
Standard Life - life/disability	1,178.14
US Cellular - service	127.97
Ameritas - pension (efpts)-used unvested portion	9,071.93
Payroll - transfer	60,815.82
Customer Deposits #4 - refund or apply	2,666.34

approve and pay the following claims:

Action Technology	\$ 930.71
Auburn Newspapers	145.77
Auburn Postmaster	1,088.00
Beard's	56.67
Bennett's Auto Body	29.94
BPW	4,457.85
Bulldog Auto	82.10
Cleaners, The	246.32
Concrete Industries	1,077.63
Dettmer Farm	184.51

Eggers Bros.	114.82
Family Health Center	229.00
Farmer's Co op	268.75
Lynch Hardware	5.94
Mellage Truck/Tractor	32.29
Orscheln	224.05
Pamida	28.74
Rieger Lawn/Landscape	1,130.00
Sack Lumber	68.70
Sunmart	26.40
Tri State Office	18.53
Action Battery Wholesalers	3,174.83
American Recycling/Sanitation	108.00
American Safety Utility	532.00
Ameritas Life Insurance	555.52
Baird-Holm	4,386.32
Blackburn Manufacturing	281.55
Cintas	1,111.85
Colin Electric Motor Services	1,400.90
D & D Communications	256.67
DHHS-Lab	128.00
Dutton-Lainson	9,543.47
Electric Fixture/Supply	19.27
Factual Data-Midwest	29.84
First National Bank	10.00
Fleet Services	2,663.25
Great Plains One Call	87.98
Hawkins	466.76
HD Supply	5,552.59
HDR Engineering	23,680.02
Husker Electric	1,164.45
Ikon	187.44
Kriz-Davis	10,137.09
Lawson Products	380.76
Lincoln Winwater	193.62
Midstates Erectors	15,215.20
McMaster Carr	67.16
Municipal Service/Supply	831.64
Municipal Supply-NE	3,598.66
Nemaha's Only Stop	5.81
Olsson Associates	3,711.11
Pay Flex	79.20
Sargent Drilling	6,190.50
Share Corp	537.28

Skarshaug Testing Lab	165.32
T & R Service	3,740.00
USIS	73.80
Vanguard Industries	752.42
Vermeer High Plains	101.24
Water Engineering	693.53
Wells Graphics	431.33
White Horse Bar/Grill	33.38
PURCHASED POWER:	
NPPD (estimate)	180,077.64
WAPA	22,572.22
OPPD	3,987.76
POWER PLANT:	
Aquila	56.75
Constellation	3,608.25
efpts: Department of Revenue	17,302.54

- d) Transfer \$487,000 from E-W-WW Revenue fund into checking for monthly expenses, plus the routine interdepartmental transfers to T&D;
- e) CDs maturing - E ASB# 19087 & 19088; E-W-WW ASB#19075 - reinvest with the current depository of funds for a period of six months at the quoted rates.
- f) Approve *Cash & Investment Report* for April 2008 as submitted to the City: and
- g) Approve *Free Service Report* as follows: BPW has furnished utilities, materials, equipment, inspections and labor equal to \$2,252.75 to the City free of charge and paid in lieu of tax payments of \$9,025.29 to the City for the month of April 2008.

Roll call: those voting aye - Hahn, Humphrey, Schneider, Snyder, Glenn. Vice-Chairman Glenn declared the motion carried.

Motion was moved by Member Humphrey, seconded by Member Snyder, the Board approve the claim of Glenn's Corner Market - \$133.90. Roll call: those voting aye - Hahn, Humphrey, Schneider, Snyder; abstaining - Glenn. Vice-Chairman Glenn declared the motion carried.

Motion was moved by Member Hahn, seconded by Member Snyder, the Board approve the claim of O.K. Tire Stores - \$12.50. Roll call: those voting aye - Hahn, Humphrey, Snyder, Glenn; abstaining - Schneider. Vice-Chairman Glenn declared the motion carried.

General Manager (GM) Hunter updated the Board on the current Supervisory Control and Data Acquisition System (SCADA) that the Board purchased in 1998. The system is outdated and parts are not available. Updating the current system would be at an expense over \$70,000, which would require purchasing components from only the current vendor. GM Hunter and Production Manager Kralik have been researching alternatives and would like authority to proceed with replacing the SCADA system. Replacement was in the 2008 Budget. Management would like to implement a new system that has the flexibility of using off-the-shelf components and not be locked down to one vendor. The replacement could be done in phases. Also, control relays on each feeder and the TAP changer controller for the substation transformer need to be replaced and management would like to do this as part of the upgrade; however, as part of the Arc Flash requirements this would have to be done regardless. Estimated cost of the software and equipment needed for the first phase - \$45,000 and the substation upgrades - \$15,000. Motion was moved by Member Schneider, seconded by

Member Snyder, the Board authorize Management to proceed with replacing the SCADA system and making the recommended upgrades. Roll call: those voting aye - Hahn, Humphrey, Schneider, Snyder, Glenn. Vice-Chairman Glenn declared the motion carried.

Reports:

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|--------------------------------|------------------------------------|
| a) Election of Officers - June | h) Meter reading equipment |
| b) Summer Hours | i) Office Computer System Software |
| c) Terrace Heights | j) Unit #7 - Power Plant |
| d) Read In/Out | k) Unit #6 - Power Plant |
| e) Power Outage | l) Brownville Line |
| f) ESU Water/Sewer | m) WAPA Power |
| g) Langdon Bend Wetlands | |

There being no further business to come before the Board, motion was moved by Member Schneider the Board adjourn to the next regular Board Meeting to be held June 9, 2008 at the hour of 12:00 Noon at the regular meeting place of the Board. Member Snyder seconded the motion. Roll call: those voting aye: Hahn, Humphrey, Schneider, Snyder, Glenn. Vice-Chairman Glenn declared the meeting adjourned. Agenda items will be posted.

Doug C. Glenn, Vice-Chairman

ATTEST:

Jack W. Humphrey, Secretary

CERTIFICATE

I, Betty J. Filbrandt, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their May 12, 2008 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Betty J. Filbrandt, Notary Public in and for the State of Nebraska.
My Commission Expires January 12, 2009.